

BUCKINGHAMSHIRE AND MILTON KEYNES FIRE AUTHORITY
BUCKINGHAMSHIRE FIRE AND RESCUE SERVICE

Director of Legal & Governance, Graham Britten
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Chief Fire Officer and Chief Executive
Mark Jones

To: The Chairman and Members of Buckinghamshire
And Milton Keynes Fire Authority

8 December 2014

Dear Councillor

Your attendance is requested at a meeting of the **BUCKINGHAMSHIRE AND MILTON KEYNES FIRE AUTHORITY** to be held in Meeting Room 1, Fire and Rescue Headquarters, Stocklake, Aylesbury on **WEDNESDAY 17 DECEMBER 2014 at *10.00 am** when the business set out overleaf will be transacted.

Yours faithfully

Graham Britten
Director of Legal and Governance

*** Please note earlier start time.**

Chairman: Councillor Busby
Councillors Bendyshe-Brown, Chilver, Dransfield, Exon, Glover, Gomm, Huxley, Lambert, Mallen, Morris, Reed, Schofield, Vigor-Hedderly, Watson, Webb and Wilson



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COMBINED FIRE AUTHORITY - TERMS OF REFERENCE

1. To appoint the Authority's Standing Committees and Lead Members.
2. To determine the following issues after considering recommendations from the Executive Committee, or in the case of 2(a) below, only, after considering recommendations from the Overview and Audit Committee:
 - (a) variations to Standing Orders and Financial Regulations;
 - (b) the medium-term financial plans including:
 - (i) the Revenue Budget;
 - (ii) the Capital Programme;
 - (iii) the level of borrowing under the Local Government Act 2003 in accordance with the Prudential Code produced by the Chartered Institute of Public Finance and Accountancy; and
 - (c) a Precept and all decisions legally required to set a balanced budget each financial year;
 - (d) the Prudential Indicators in accordance with the Prudential Code;
 - (e) the Treasury Strategy;
 - (f) the Scheme of Members' Allowances;
 - (g) the Integrated Risk Management Plan and Action Plan;
 - (h) the Annual Report.
3. To determine the Code of Conduct for Members on recommendation from the Overview and Audit Committee.
4. To determine all other matters reserved by law or otherwise, whether delegated to a committee or not.
5. To determine the terms of appointment or dismissal of the Chief Fire Officer and Chief Executive, and deputy to the Chief Fire Officer and Chief Executive, or equivalent.
6. To approve the Authority's statutory pay policy statement.

AGENDA

Item No:

1. Apologies

2. Minutes

To approve, and sign as a correct record the Minutes of the meeting of the Fire Authority held 22 October 2014 (Item 2) **(Pages 7 - 18)**

3. Disclosure of Interests

Members to declare any disclosable pecuniary interests they may have in any matter being considered which are not entered onto the Authority's Register, and officers to disclose any interests they may have in any contract to be considered.

4. Chairman's Announcements

To receive the Chairman's announcements (if any).

5. Petitions

To receive petitions under Standing Order SOA6.

6. Questions

To receive questions in accordance with Standing Order SOA7.

7. Recommendations from Committees

Executive Committee - 19 November 2013

(a) Members' Allowances

"That the Authority be recommended to accept the Scheme for Members' Allowances for 2015/16".

The report considered by the Executive Committee is attached at Item 7(a) **(Pages 19 - 50)**

(b) Appointment of the Authority's future Chief Fire Officer/Chief Executive

"That the Authority be recommended to approve the remuneration for the Chief Fire Officer/Chief Executive as £138,500 per annum on appointment".

NB: under Standing Order D16 MOTIONS AFFECTING PERSONS EMPLOYED BY THE AUTHORITY, If any question arises at a Meeting of the Authority as to the appointment, promotion, dismissal, salary, superannuation, or conditions of service or as to the conduct of a particular person employed or formerly employed by the Authority, the Chairman shall move a motion that shall immediately be put without debate to exclude the public under Section 100A(4) and Schedule 12A paragraph 1 of the Local Government Act 1972.

The report considered by the Executive Committee is attached at Item 7(b) (Appendix 2 exempt) **(Pages 51 - 56)**

8. Exclusion of Press and Public

To consider excluding the public and press representatives from the meeting by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains information relating to an individual; and Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as the report contains information relating to the financial or business affairs of a person; and on those grounds it is considered the need to keep information exempt outweighs the public interest in disclosing the information, so that the meeting may consider the following matter:

Appointment of the Chief Operating Officer/DCFO

9. Appointment of the Chief Operating Officer/DCFO

To consider Item 9

10. Exclusion of Press and Public

To consider excluding the public and press representatives from the meeting by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as Annex to Appendix 1 contains information relating to the financial or business affairs of a person (other fire and rescue authorities); and on those grounds it is considered the need to keep information exempt outweighs the public interest in disclosing the information, so that the meeting may consider the following matter:

Interim report into injury compensation payments

11. Injury Awards: Interim Report

To consider Item 11 (Annex to Appendix 1 exempt) **(Pages 57 - 86)**

12. Interpreting the Accounts : Key Financial Ratios

To consider Item 12 **(Pages 87 - 92)**

13. Thames Valley Fire Control Project

To consider Item 13 **(Pages 93 - 96)**

14. Protection Policy and Strategy

To consider Item 14 **(Pages 97 - 112)**

15. LGA Peer Review Challenge Report

To consider Item 15 **(Pages 113 - 142)**

16. Public Safety Plan

To consider Item 16 **(Pages 143 - 312)**

17. Health and Safety Annual Report

To consider Item 17 (**Pages 313 - 340**)

18. Date of next meeting

To agree the date of the next meeting of the Fire Authority to be held on either Wednesday 18 February or Wednesday 25 February 2015 at 11.00am.

If you have any enquiries about this agenda please contact: Katie Nellist (Democratic Services Officer) – Tel: (01296) 744633 email: knellist@bucksfire.gov.uk

